



GOVERNMENT OF INDIA
OFFICE OF THE COMMISSIONER: CENTRAL GOODS & SERVICES TAX
HOWRAH COMMISSIONERATE

एम.एस. बिल्डिंग, 15/1, स्ट्रैंडरोड, कोलकाता - 700001
M.S.BUILDING, 15/1, STRAND ROAD, KOLKATA- 700001
दूरभाषसं०/ PHONE NO. 033-22435557, फैक्स/ FAX 033-22308886/22315041

C.No.II (3)15-DSC/MTS/MACP/Howrah/2018

Dated: 11.2018

To

The Commissioner
Kolkata North/ Kolkata South/ Bolpur GST/
Haldia GST/ CC(P)/ Siliguri GST/ Audit-I/
Audit-II/Durgapur Audit Comm'te / Siliguri Appeal Comm'te/
Appeal-I/ Appeal-II Comm'te

Sir/Madam,

Subject: Modified Assured Career Progression Scheme (MACPS) for the Central Government Civilian Employees- furnishing service particulars for grant of financial up gradation- request regarding.

Please refer to the Office Memorandum of Government of India, Ministry of Personnel, Public Grievances and Pensions, New Delhi under DOPT's OM No. 35034/3/2008-Estt.(D) dated 19th May 2009 on the captioned subject.

2. It is requested to send the service particulars in respect of eligible MTS including erstwhile Chowkidar, Farash, Safaiwala etc. working under the cadre control of CGST & Central Excise, Kolkata Zone in prescribed proforma (enclosed), for the purpose of grant of financial up gradation under MACPS. The eligibility of the officers may be reckoned up to the period ending on **30th September, 2019** and in accordance with the guidelines contained in DOPT's OM dated 19th May 2009 (referred above) and Board's clarification under F.NoA-26017/47/2010-Ad.IIA dated 11.06.2010 (copy enclosed).

3. It is also requested to send the APARs for five years as per para 5 of DOPT circular NO 22011/4/2013-Estt (D) dated 08.05.2017 read with DOPT circular No 22011/4/2013-Estt (D) dated 23.03.2018. Sub Para (iii) and (iv) of Para 5 of DOPT circular NO 22011/4/2013-Estt (D) dated 08.05.2017 is reproduced below is verbatim.

iii) "The APARs for five years preceding T-2nd year may be taken as reckoning APARs, i.e for the vacancy year 2019 (January 2019 to December, 2019) the reckoning APARs shall be 2016-17, 2015-16, 2014-15, 2013-14 and 2012-13.

iv) The year of 2018 being the transitional year, the vacancy period shall be from 1st April 2018 to 31st December, 2018. The reckoning APARs for this

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(2)

vacancy year shall be 2015-16, 2014-15, 2013-14, 2012-13 and 2011-12. The crucial date of eligibility shall be 1st April 2018 for the transition year."

4. In this connection, the following documents **as per enclosed proforma** which should be complete in all respect and duly signed by the competent authority may be sent to this office on or before **30.11.2018** for further necessary action at this end .

- e) The details of service particulars (after proper verification from the Service Book)
- f) Vigilance Clearance Certificate & Integrity Certificate
- g) Synopsis of ACR/APAR Grading as mentioned above at point No (3). In case of NRC/NRV the APAR grading of previous year/ years as the case may be, be sent so that five years APAR/ACR Gradings is fulfilled.
- h) Any other information (if any, other than above points) sought for in the proforma.

This issues with the approval of the competent authority.

Enclosure: As above

Yours faithfully,


(Deba Prasad Halder)

Assistant Commissioner(P&E)

C.No.II (3)15-DSC/MTS/MACP/Howrah/2018/9653 B

Dated: 11.2018

Copy to:-

1. The Deputy Commissioner (Pr.CCO) CGST & Central Excise Kolkata Zone.
2. The Deputy/Assistant Commissioner of Rishra/Serampore/Dankuni/Chandan Nagar/Bally-I/Bally-II/Shibpur/Uluberia/Sankarail/Singur/SBU-I/SBU-II Division
- ✓ 3. The Superintendent (Systems), he is requested to upload the aforesaid letter along with Annexure in the website of the central Excise Kolkata Zone.
4. The ACAO, Central Excise, Howrah CGST & CX for necessary action.
5. The Secretary, All India C.EX & CGST Group c (Non-Ministerial) Officer's Association


(Deba Prasad Halder)

Assistant Commissioner(P&E)

PROFORMA

**FOR FURNISHING INFORMATION FOR GRANT OF FINANCIAL UPGRADATION
UNDER MODIFIED ASSURED CARREER PROGRESSION (MACP) SCHEME**

1.	Name of the officer (S/Shri/Smt.)				
2.	Designation				
3.	Date of Birth				
4.	Seniority List No.				
5.	a) Post to which recruited as direct in C. Ex. Department . b) Date of Joining. c) Scale of Pay. d) Revised Pay & G.P. as on 01.01.06 with PB & subsequent dates				
6.	Whether he/she has been promoted to next higher grade i) Post to which promoted ii) Date of promotion iii) Scale of Pay iv) Revised Pay & GP as on 01.01.06 with PB & subsequent dates				
7.	In case he/she has not been promoted till date due date of 1 st financial up gradation & Grade Pay thereof				
8.	Due date of 2 nd financial up gradation and Grade Pay thereof				
9.	Due date of 3 rd financial up gradation & GP thereof				
10.	<p>APAR/ACR grading for five years preceding T-2nd year from the applicable date of up-gradation may be taken as reckoning APARs /ACRs</p> <ul style="list-style-type: none"> If the ACR/APAR of any relevant year is not available, the ACR of previous year may be mentioned. NRC may be given for non-reporting/reviewing period. In case of NRC of any particular year/years, preceding year/years, ACR/APAR grading synopsis may be provided. 	#	Year	Grading	
				Reporting Officer	Reviewing Officer
		1.			
		2.			
		3.			
		4.			
		5.			
		6.			
		7.			
		8.			
		9.			
10.					
11.	Whether clear from vigilance angle on the due date of MACP? State "Yes" or "No"				
12.	Whether his Integrity is beyond of Doubt? State "Yes" or "No"				
13.	Whether any minor/major penalty imposed during the last 10 years. If so details thereof.				
14.	Remarks				

N/A: Not available; VG- Very good; OS- Out Standing; E- Excellent; G- Good; NRC- No Report Certificate.

Additional /Joint/ Dy. Commissioner (P&V)

F.No.A-26017/47/2010-Ad.IIA
 Government of India
 Ministry of Finance
 Department of Revenue
 Central Board of Excise & Customs
Ad.IIA Section

New Delhi the 11th June 2010

To

The Commissioner (Logistics)
 Directorate of Logistics,
 Customs & Central Excise,
 4th Floor, Lok Nayak Bhawan 'A' Wing, Khan Market
New Delhi.

Sub:- MACP SCHEME-Clarification in respect of O.M. No.35034/3/2008-
 Estt.(D) dated 16.11.2009 issued by DOP&T-Regarding.

Sir,

I am directed to refer to your letter F.No.211/1/2009-DL/1502 dated 7.4.2010 on the subject mentioned above.

2. The matter has been examined in the light of the recommendations contained in para 2.2.19 (vii) of the report of the 6th CPC, provisions contained in para 5 of the Annexure of the MACP Scheme and clarification issued by the DOP&T vide their O.M. No.35034/3/2008-Estt.(D) dated 16th November 2009 referred to above. It may be seen that:-

- (i) The scales belonging to Group 'D' viz. Rs. Rs.2550-3200, Rs.2610-3540, Rs.2610-4000 and Rs.2650-4000 have been merged with the entry grade in the pay band PB-1 due to up-gradation of pay scale of Group 'D' employees and their placement as a Group 'C' employee in the grade pay of Rs.1800 in PB-1.
- (ii) In term of para 5 of the MACP Scheme, the promotions earned/up-gradations granted under the ACP Scheme in the past to those grades which now carry the same grade pay due to merger of pay scales/up-gradations of posts recommended by the sixth CPC shall be ignored for the purpose of granting up-gradations under MACP Scheme.
- (iii) Therefore financial up-gradation under MACP Scheme which is effective from 1.1.2009 may be granted to these sets of employees as under:-

Pay Scale	1st financial up-gradation under MACP on completion of 10 years regular service in the Grade Pay	2 nd financial up-gradation on completion of 20 years of regular service in the Grade Pay	3rd financial up-gradation on completion of 30 years of regular service in the Grade Pay
Rs.2750-4400 (pre-revised) corresponding to grade pay of Rs.1800	Rs.1900	Rs.2000	Rs.2400

Contd....2/-

Shri. C. Lakshminarayana
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